

View Build Sheet Information and the VER in the CCC® Portal

Introduction

A Build Sheet is a list of options installed at the factory for a specific vehicle. A valid Claim Number and VIN are required to view a Build Sheet. Build Sheets are only available for companies that have the necessary contract. Only select manufacturers provide installed information for vehicles.

The CCC® Valuation – Vehicle Equipment Report (VER) contains vehicle configuration data from multiple 3rd party data providers. This information identifies pricing, standard equipment, available equipment, and available packages.

This information can be used to compare how the loss vehicle was configured by the adjuster or appraiser with the manufacturer's standard, and available equipment for that vehicle.

A VIN is a uniquely formatted code used by the automotive industry to identify specific information related to motor vehicles. This VIN is a 17-character code that was standardized in 1981 and is provided by the car manufacture to identify a specific vehicle. Each character has a purpose relating to the make, model, year of manufacture, and other vehicle details. The additional details provided vary by manufacture and may or may not include such information as trim level and other options.

This document describes how to view the information on CCC® Portal when reviewing a claim or submitting a Valuation Request, a Post Valuation Request, or a VER.

Links are provided in each section to job aids for each area described.

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CC® Portal: Valuation Request - Build Sheets and VER

Valuation Request

Once an estimate has been locked and the claim uploaded, or if there is no estimate, but the claim folder is available on CCC® Portal, you can view Build Sheet and Vehicle Equipment information when submitting a valuation request. You can also request a Vehicle Equipment Report from the Portal.

Build Sheet

When submitting a **valuation request**, if a valid vehicle VIN is entered on the **Vehicle** tab, companies with the necessary contract will see Build Sheet information displayed on the **Options** tab for that vehicle, if available; some options may be marked as **std**, **avail**, or **inst** (see legend below).

Legend	
std	Manufacturer indicates the equipment is standard
avail	Manufacturer indicates the equipment is available
inst	Manufacturer indicates the equipment is installed

Note: The Installed indicator is only available for companies that have the necessary contract. Only select manufacturers provide installed information. It is always a good idea to verify the list of Factory Installed options on the Build Sheet against the actual vehicle.

Vehicle Equipment Report

From the **Options** tab, the user can also review the **Vehicle Equipment Report** (VER).

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CC® Portal: Post Valuation Change Request - Build Sheets and VER

Post Valuation Change Request

You can view Build Sheet and Vehicle Equipment information when submitting a Post Valuation Change request in the CCC® Portal.

Build Sheet

When submitting a **Post Valuation Change request** for a vehicle with a valid VIN entered on the **Vehicle** tab, companies with the necessary contract will see Build Sheet information displayed on the **Options** tab for that vehicle, if available; some options may be marked as **std**, **avail**, **inst**, or **highlighted** (see legend below).

Legend	
std	Manufacturer indicates the equipment is standard
avail	Manufacturer indicates the equipment is available
inst	Manufacturer indicates the equipment is installed
	Manufacturer indicates the equipment is standard or installed, but the equipment is not currently selected in the valuation request

Note: The Installed indicator is only available for companies that have the necessary contract. Only select manufacturers provide installed information. It is always a good idea to verify the list of Factory Installed options on the Build Sheet against the actual vehicle.

Vehicle Equipment Report

Lastly, you can also request a new **Vehicle Equipment Report** and see the information. A valid vehicle VIN must be associated with the request in order to request the Vehicle Equipment Report (VER). It may take a few seconds to retrieve the VER.

For additional information, please review the job aids:

- [Create a Valuation Request in the CCC® Portal](#)
- [Create a Post Valuation Change Request in the CCC® Portal](#)
- [Request & Review the CCC® Valuation - Vehicle Equipment Report in the CCC® Portal](#)

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Build Sheets Data

Does CCC have Build Sheet for all manufacturers? At present CCC has build data for the following makes and years:

- Alfa Romeo – 2015 and newer
- Audi – 2016 and newer
- BMW – 2018 and newer
- Buick – 1997 and newer
- Cadillac – 1997 and newer
- Chevrolet – 1997 and newer
- Chrysler – 2004 and newer
- Dodge – 2004 and newer
- Fiat – 2012 and newer
- Ford – 2000 and newer
- Genesis – 2017 and newer
- GMC – 1997 and newer
- Hummer – 2002 to 2010
- Hyundai – 2009 and newer
- Infiniti – 2001 and newer
- Isuzu – 2005 to 2008
- Jaguar – 2014 and newer
- Jeep – 2004 and newer
- Kia – 2007 and newer
- Land Rover – 2014 and newer
- Lexus – 2003 and newer
- Lincoln – 2000 and newer
- Mercedes Benz – 2014 and newer
- Mazda – 2004 and newer
- Mercury – 2000 to 2011
- Mini – 2018 and newer
- Nissan – 2001 and newer
- Oldsmobile – 1997 to 2004
- Pontiac – 1997 to 2010
- Ram – 2011 and newer
- Saab – 1997 to 2011
- Saturn – 1997 to 2010
- Scion – 2004 to 2016
- Smart – 2014 to 2019
- Subaru – 2006 and newer
- Toyota – 2003 and newer
- Volkswagen – 2016 and newer
- Volvo – 2011 to 2016

Note:

- Build sheet data may not be available in all instances.
- Some manufacturers may make data available for a given year but not for all models.
- Ford, Lincoln and Mercury build sheets may require an additional contract amendment.
- Honda and Acura VIN Match specifications: As noted, different manufactures may or may not include information such as trim level and other options. Honda and Acura vehicles are produced with specific standard options based on the trim level with no additional options available by the manufacture. Vehicle options for Honda and Acura are based on the trim level and as such, CCC can determine the options these vehicles left the factory with by their VIN.