CCC® Estimating – Setting Up PDR in Profiles

Introduction

Paintless Dent Repair (PDR) describes a method of removing minor dents from the body of a vehicle.
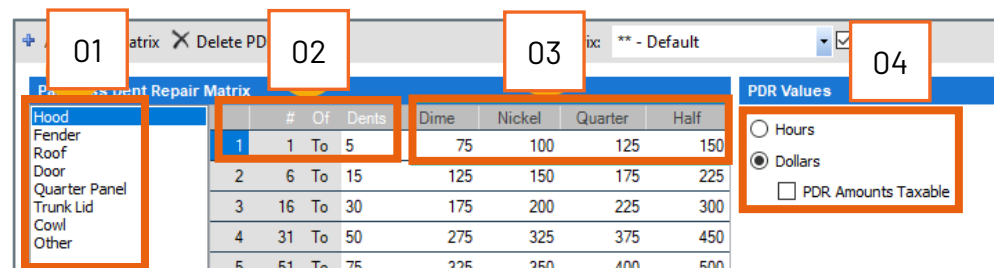
The sections in this job aid will guide you through the process of setting up and configuring PDR Matrix tables and PDR usage best practices.

How does a PDR Matrix table work?

In a PDR Matrix, values are assigned for the number of dents in a range and for each dent size listed for a given row in the table.
A PDR Matrix table includes the following elements:

1. List of outer panels	This list is comprised of outer panels on the vehicle.
2. # of Dents range	This is a user-defined range for the number of dents on the selected panel. Once a value is entered, the next row increments by 1 for the next range of dents.
3. Hours or Dollar amount for a given dent size, (Dime, Nickle, Quarter, Half).	These are user-defined values expressed as dollars or hours for each dent size as listed in the row. For example, **1 to 5 Nickel** sized dents can be valued at **100** dollars to repair as shown on row#1 in the image below.
4. PDR value expression	The values for each dent size listed can be expressed as **Hours** or **Dollars**. Dollar amounts can also be designated as taxable if the option is selected.

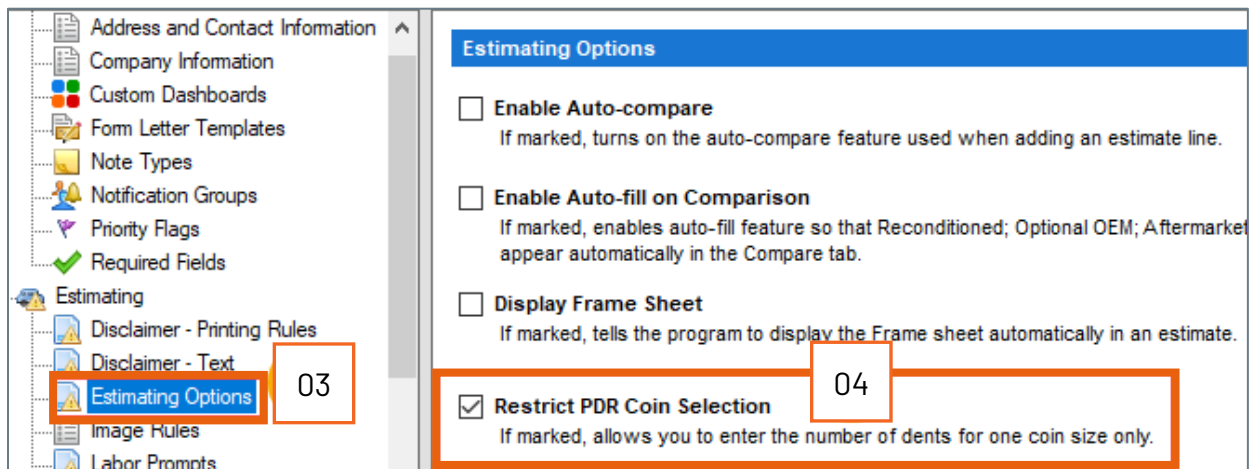| Determine PDR Coin Restriction |
|---|

This section pertains to your repair facility or IA profile. Insurance claim office profiles are excluded.

Prior to configuring PDR Matrix tables, you should determine whether to Restrict PDR Coin Selection. If the option is checked, only one specified coin size is allowed.

Follow the steps below to view or change this setting. This option is checked by default. However, Best Practices is unchecked.

Note: Refer to your company PDR guidelines.

Step	Description
1	Select **Configure** > **Profiles** from the menu bar.
2	Select the repair facility or IA profile, then select **Edit** from the mini toolbar.
3	Click on the **Estimating Options** link under **Estimating**.
4	Determine if the **Restrict PDR Coin Selection** option should be checked (enabled).

Profiles – Set up Default PDR Matrix Table

This section guides you in setting up the default PDR matrix table. The Paintless Dent Repair feature provides the ability for you to set up and edit the default PDR matrix in a profile. Additionally, you can select which matrix to use as the default.

Note: PDR Matrix tables can be configured for both repair facility and claim office profiles.

Step	Description
1	Select **Configure** > **Profiles** from the menu bar.
2	Select the repair facility or claim office profile, then select **Edit** from the mini toolbar.
3	Click on the **Paintless Dent Repair** link under **Rates**.
4	Select **Hours** or **Dollars**, then the **PDR Amounts Taxable** (if applicable).
5	Click on a panel type (e.g., Hood, Fender, Roof, etc.) in the left panel and then enter your values in the table. Repeat **Step 5** for all panels listed.
6	Move to the next section on how to add PDR Matrix tables.

Profiles – Adding a PDR Matrix Table

This section describes how to add a PDR Matrix table in a profile. There is also an option that allows you to copy PDR Matrix values from an existing table.

Step	Description
1	Select **Configure** > **Profiles** from the menu bar.
2	Select the repair facility or a claim office profile, then select **Edit**.
3	Click on the **Paintless Dent Repair** link under **Rates**.
4	Select **Add PDR Matrix**. The Add PDR Matrix dialog opens.
5	Enter a unique Code and Description (required).
6	Select a table from the **Current Company** drop list. This action will copy the values from the selected table. -or- From the **Copy from PDR Matrix**, select **None** to create a new table.
7	Click **OK.**
8	Add or edit the values in the table.
9	Click **Save** or **Save and Close**.
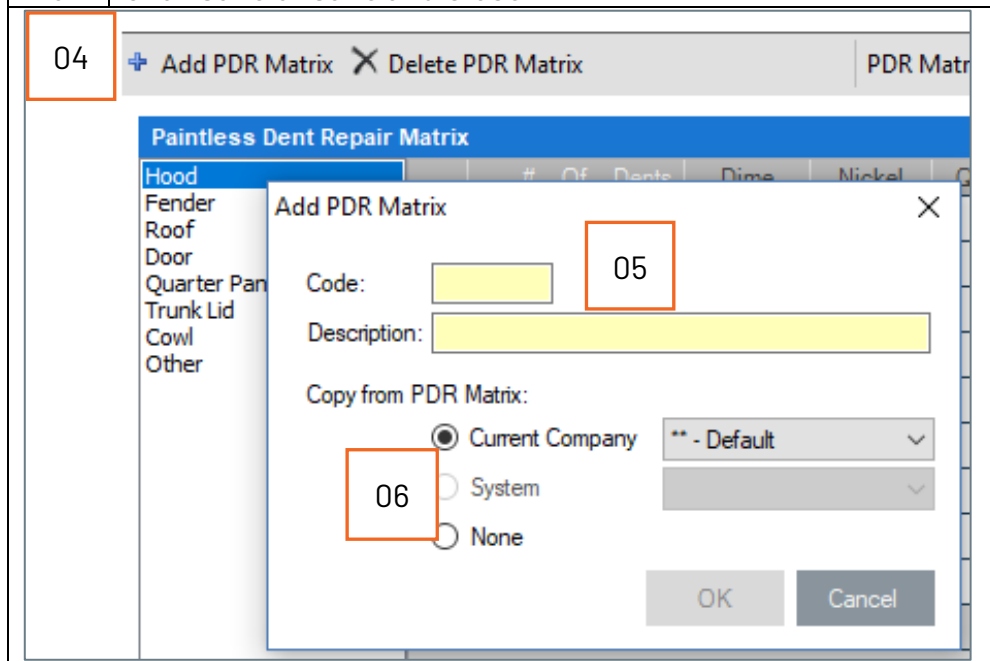
Profiles – Designating a Default PDR Matrix Table

This section describes how to designate a default PDR Matrix table when more than one PDR Matrix table exist.

Step	Description
1	Select **Configure** > **Profiles** from the menu bar.
2	Select the repair facility profile, then select **Edit**.
3	Click on the **Paintless Dent Repair** link under **Rates**.
4	Select the PDR table from the **PDR Matrix** drop list.
5	Select the **Default** option, then **Yes** to confirm.
6	Select **Save** or **Save and Close**.