## Repair Status Updates CCC ONE° Estimating

## **Introduction** Add Repair Status dates to workfiles using the Events tab. These updates will appear in the **History** if it is for an insurance claim. This Job Aid describes the steps for using Repair Status Update.

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Repair	Status	te   Inspection   Kent	ar   Venicle   Estimate   Rates   Attac		Events Toms		
		Vehicle In	Repairs Started	Repairs Complete	Promise / Vehicle Out		
	Current	08/05/2020 12:49 PM	08/05/2020 12:50 PM	08/12/2020 02:00 AM	3/12/2020 02:01 AM		
	Original	08/05/2020 12:49 PM	08/05/2020 12:50 PM	08/12/2020 02:00 AM	08/12/2020 02:01 AM	02	
		Last Status: Vehicle	Out; Next Status: Final Bill Indicato	r		02	
Histo	y Required	Secure Share			😲 Complete 🗐	with Comments Status	
Histor	/						
🤣 Nev	v Event 🚔 Pi	int A Print Preview		-			
	Date/Time	Completed By	Event	Document Number	Comments	Event Source	Status
🤪 04/.	2i 04:47 PI	I LSG IRAINING I	ARM INSURANCE COMPANIES				
Q, 12/	15 12:06 PI	I LSG TRAINING I	nsurance Company updated - AUTO CLUB INSURANCE ASSOCIATION				
Q 08/	12 12:01 A	M LSG TRAINING \	/ehicle Pick Up/Return Date			S N	
			Promino Dato			s	
Q 08/	12 12:01 A	M LSG TRAINING F	-romse Date				
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08/ 08/	12 12:01 A	M LSG TRAINING F	Repair Completion Date			IN C( S	
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Q, 08/ Q, 08/ Q, 08/ Q, 08/	12 12:01 A 12 12:00 A 12 10:50 A	M LSG TRAINING F	Repair Completion Date			N S N C S S	
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Use the following steps to update Repair Status:

Status

Step	Action			
1	Go to the Repair Status you want to update and enter the date and time by selecting the field or using the calendar popup.			
2	When the event date and time is confirmed or completed, click <b>Update Status,</b> and select <b>Complete With Comments.</b> If the workfile originated from an assignment, the New Event dialogue displays.			
3	If needed, enter a <b>Comment</b> , and click <b>Save and Close</b> .			
4	Completing the status will create an event and CCC ONE <sup>®</sup> will communicate that status to the insurer where applicable.			
5	<b>Optional:</b> To undo or edit an Event Status, select the event, and then select <b>Edit</b> or <b>Void.</b>			

**Note:** With the exception of Promise Date, each status must be completed before entering the next status. The green information bar will display the last status and next status required. Once a Repair Status is updated, use the **Edit** or **Void** link on its entry in the History to change or remove it.