Repair Status Updates CCC ONE® Estimating

Introduction   Add Repair Status dates to workfiles using the Events tab. These updates will appear in the **History** if it is for an insurance claim. This Job Aid describes the steps for using Repair Status Update.

Update Repair Status

Use the following steps to update Repair Status:

Step	Action
1	Go to the Repair Status you want to update and enter the date and time by selecting the field or using the calendar popup.
2	When the event date and time is confirmed or completed, click **Update Status,** and select **Complete With Comments.** If the workfile originated from an assignment, the New Event dialogue displays.
3	If needed, enter a **Comment**, and click **Save and Close**.
4	Completing the status will create an event and CCC ONE® will communicate that status to the insurer where applicable.
5	**Optional:** To undo or edit an Event Status, select the event, and then select **Edit** or **Void.**

Note: With the exception of Promise Date, each status must be completed before entering the next status. The green information bar will display the last status and next status required. Once a Repair Status is updated, use the **Edit** or **Void** link on its entry in the History to change or remove it.