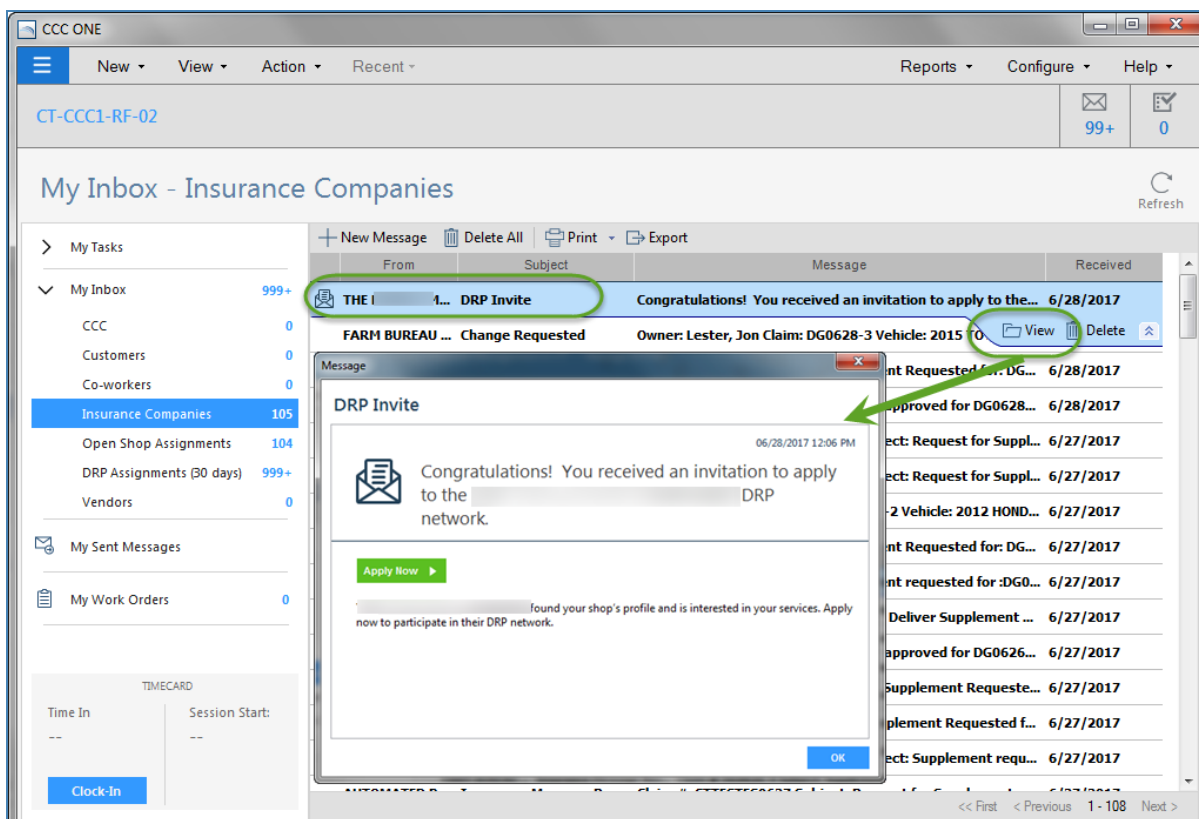


## CCC® Connect - Viewing DRP Invites and Applying

Users with the ability to edit the shop's repair facility profile may now receive invitations to join an insurance company's DRP program.

Find these invitations in the **My Work** dashboard under **My Inbox > Insurance Companies**. When viewing message details you'll find a link that allows you to apply to join the insurance company's DRP network.

### DRP Invite image



### To view a DRP invite

1. Navigate to the **My Work** Dashboard.
2. Click on **My Inbox**, then click on **Insurance Companies**.
3. Select **View** from the **DRP Invite** mini-toolbar, then click on the green **Apply Now** button. The Application Questionnaire form opens.

## Questionnaire form image

Shop Invite

THE COMPANIES

Application Process

Fill Questionnaire      Fill Rates      Agree to Terms

Questionnaire

1. If Manager and Owner not on Profile, provide names

JOE SMITH- OWNER  
JANE DOE- OWNER

2. Federal Tax Identification Number

123456789-ABCDEF

3. Enable Update Plus Data Share with

Yes

4. Lifetime Warrantee/Guarantee for workmanship

Yes

5. Total Number of Direct Repair Programs

20

Save for Later

Use the scrollbar to view and update each question as needed.

Click the right arrow when ready to move to the Rates Section.

If you need to finish later, click here to save your changes.

4. Fill out the form and click on the blue arrow icon on the lower right. The Rates form opens. These are a series of form for rates and charges you must complete.
5. Enter your labor and material rates, then click on the blue arrow icon in the lower right.

## Rates and charges forms image

Shop Invite

THE COMPANIES

Application Process

Fill Questionnaire  Fill Rates  Agree

Rates

Body Labor Rate:	\$ 50
Paint Labor Rate:	\$ 35
Frame Labor Rate:	\$ 52
Mechanical Labor Rate:	\$ 55
Structural Labor Rate:	\$ 52
Diagnostic Labor Rate:	\$ 75
Electrical Labor Rate:	\$ 60
Glass Labor Rate:	\$ 50
Paint Supplies Rate:	\$ 25

Use the scrollbar to view and update each question as needed.

Click the right arrow when ready to move to the Rates Section.

If you need to finish later, click here to save your changes.

Save for Later

6. Continue until you have entered all rate and charge information requested in the screens that follow. The last page is the Accept and Agreement form.
7. Read the agreement, then select the checkbox **By selecting this checkbox, I agree that I have read and accept the DRP Shop Agreement**, and click **Agree & Accept**. A Success pop up displays informing you that your application has been submitted to the insurance company for review.

## Agree and Accept form image

Shop Invite

THE HORACE MANN COMPANIES

Application Process

Fill Questionnaire    Fill Rates    Agree to Terms

Agree to Terms and Conditions

**REPAIR FACILITY AGREEMENT**

THIS AGREEMENT MADE is by and between the Repair Facility and [redacted] and those companies for which certain claims-related services are provided under [redacted]

- Duties of Repair Facility.** Repair Facility's duties hereunder shall be limited to the performance of those automobile physical damage repair services necessary to repair [redacted]. Repair Facility's performance of such services, Repair Facility shall furnish at its own expense any and all labor, materials, equipment and other items necessary to carry out the terms of this Agreement and Repair Facility shall be solely liable for any and all labor, material and expense associated therewith.
- Repair Facility will be required to commit to an estimated delivery date, repairs completed and ready for owner delivery, for all vehicles repaired under the [redacted] Program.** Repair Facility will be responsible for any and all costs caused by a failure to meet the estimated delivery date, where the cause of the delay is within the control of Repair Facility.
- Best Rate Available.** If Repair Facility enters into a contractual relationship with an [redacted]
- Limited Lifetime Guarantee.** [redacted] customer referred to Repair Facility under [redacted]

By Selecting this check box, I agree that I have read and accepted the DRP Shop Agreement.

Decline Invite    Save for Later    Agree & Accept

Shop Invite

**Success**  
Thank you for submitting your application. Your application will be reviewed by the Insurance Company.

Once your application has been approved, you will receive DRP assignments from the insurance company.