

Download the CCC Document Converter

The CCC Document Converter enables you to convert documents (e.g., Microsoft® Word documents) into Adobe® Portable Document Format (.PDF) documents.

To download CCC Document Converter

1. You can view a demonstration of the Converter download process. (Optional) Click the **Click Here to Learn How to Use the Upload Application** link found on the "CCC Document Converter" page.
2. To download the CCC Document Converter, first switch to the CCC Portal home page. Then from the Utilities section, click the **Document Converter** link. When prompted whether to Run or Save, choose **Run**.
3. The Document Converter downloads. A progress bar displays. If you get a Security Warning, click the **Run** button.
4. The InstallShield Welcome screen appears. Click **Next**. Review the License Agreement, and click **Yes**.
5. Enter your User Name and Company Name. Leave the default selection button, and click **Next**.
6. Review the Destination Folder. You can use the Browse button to change the location, but CCC recommends that you use the default location. Click **Next**.
7. Review the PDF Output Location. You can use the Browse button to change the location, but CCC recommends that you use the default location. Click **Next**.
8. Review the settings. If you are satisfied, click **Next** to Start Copying Files.
9. When the Install Wizard Complete screen displays, click **Finish**.
10. Click the **Continue** button in the lower right hand corner of the "CCC Document Converter" page.
11. The "Learn How to Use CCC Autoverse® Appraiser Management" page opens where you can
 - click **Watch How** links to view demonstrations
 - click the **here** link to open a Quick Reference Guide
 - click the **Show Me More Features** button to learn more about how to find and view claims as well as about additional features in the upload application