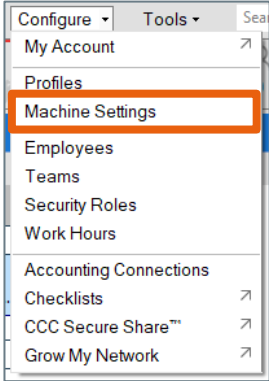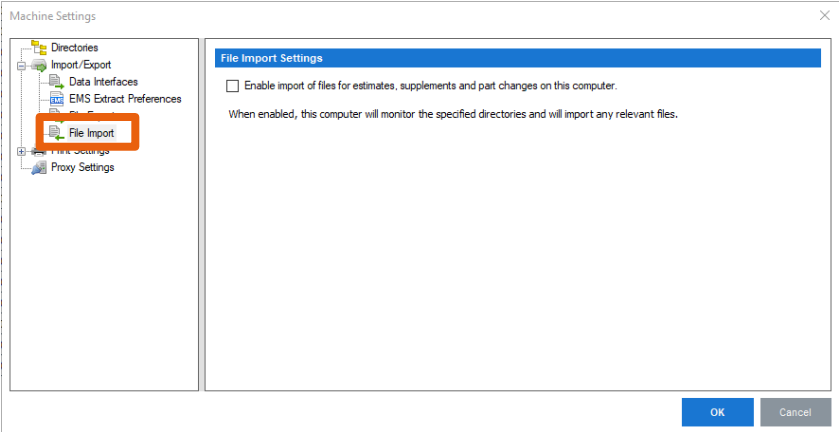# Configuring File Import in CCC® Estimating

Introduction   This document outlines the steps to set up the file import within CCC® Estimating.

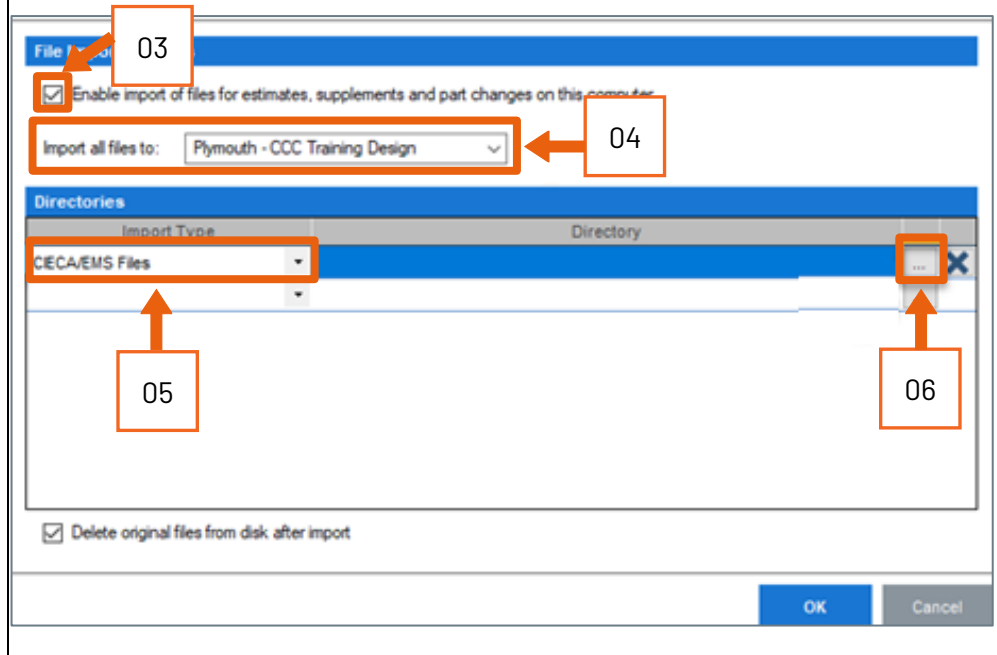**Configure File Import**   Follow the steps below to configure the file import function.

Step	Action
1	Select **Configure** from the main menu bar, and then select **Machine Settings**.
2	Click on the **File Import** link under Import/Export.

Configure File Import, continued

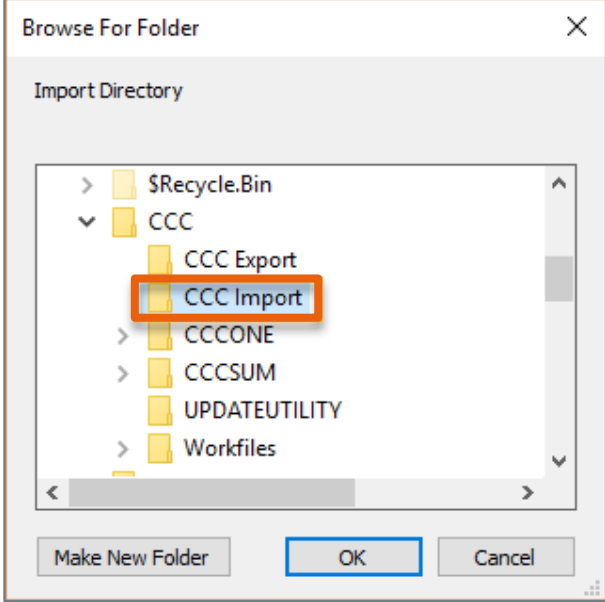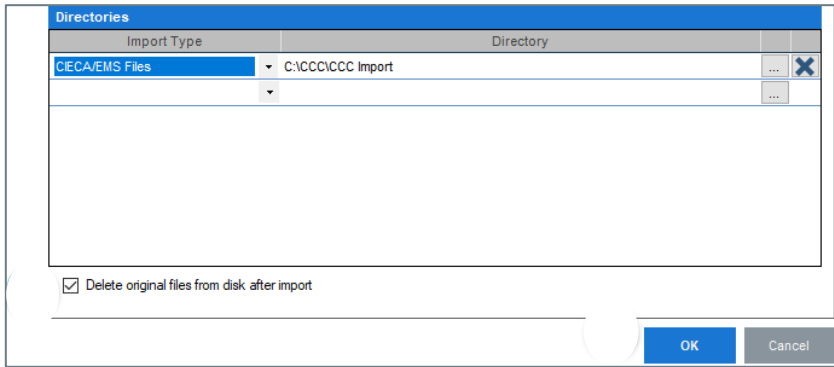| Step	Action
3	Check the option **Enable import of files for estimates, supplements, and part price changes**.
4	For MSOs, select the location from the dropdown.
5	Select **CIECA/EMS Files** from the **Import Type** dropdown.
6	Click on the ellipse button and navigate to the folder here the import files are located.

Configuring File Import in CCC® Estimating, Continued

Configure File Import, continued

Step	Action
7	Select the import folder where the files are located, then click **OK**.
8	Select the **Delete original files from disk after import**. (recommended)
9	Click **OK**. You will need to restart CCC® Estimating for the changes to take effect.