

## Job Aid: View Parts Response

Purpose	Advisor Parts Sourcing (APS) includes a View Parts Response feature. View
-	Parts Response shows managers and supervisor, which parts were presented
	to Appraisers in response to their Locate Parts request. This job aid describes
	the steps for using View Parts Response.

**Procedure** Log into the CCC Portal (**www.mycccportal.com**). Locate the Claim Folder you want to View Parts Responses for. Use the following steps once you have located the Claim Folder for the Claim you wish to view.

Viewing a	Step	Action
Parts	1	Once you have logged into the CCC Portal, click on the Claim
Response		ID whose Response you want to view. The Claim Folder information displays for that ID.
	2	Click View Parts Response. A new window opens with the Claim ID populated and a list of the Locate Parts requests for it.

INFORMATION SERVICES INC.	Claim Folder:	20151203 😌					
Actions Data Contacts	« Summary D	ocuments (6) Images (1)	Notes History				
Common Actions	2007 Honda AC	CORD EX					
Create Claim Folder Note	Documents for	Review					
Contact Customer	Date	D	ocument	Est/Supp		Amount	Status
View Parts Response	12/03/2015	E	stimate 01	E01		\$852.17	e Submit
	Most Recent C	laim Information					
Claim Management Create Check Request	Date	Document			Est/S	ирр	
Change Claim Folder Status to Closed	12/03/2015	Audit Repo	rt		E01		
Create/Modify Appraisal Assignment Update Repair Details	12/03/2015	Valuation S	ummary VR# 80026698				
Send Open Shop Assignment	Assignments						
Valuation	Date	Assignment	Inspe	ction Type	Ass	igned To	
Request Valuation	There are no assi	gnments.	1				
Schedulina	Valuation Requ	iests					
Schedule Appraisal	Date	Valuation Request	Number		Proposed Settlen	nent Status	

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# Job Aid: View Parts Response, Continued

Viewing a	Step	Action
Parts Response,	3	Click on one of the Request Types to see both the "Allowed" and "Excluded" Parts that were returned for a specific Request.
continued		



4	<ul> <li>The Parts details for that Request display as shown below. The maximum number of lines displayed in the Locate Parts view can be between 10 and 200 – use the dropdown menu in the bottom of the page to modify the number.</li> <li>The default Locate Parts shows all parts, some of which were excluded from the filtered view in CCC ONE client (see Parts Rule column). Use the checkbox above the search results to</li> </ul>
	<ul> <li>hide excluded parts from the response view.</li> <li>Note: Unless appraisers manually disable the parts filter in CCC ONE client, they will not see excluded parts. Hiding these parts in the View Parts Response allows users to see same parts that the appraisers would see by default.</li> <li>The lock icon in the Part # column indicates the part that was selected by the appraiser.</li> </ul>

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## Job Aid: View Parts Response, Continued

### Viewing a Parts Response,

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View Parts Resp	onse													-
Claim Number:* 1234567		Search					Requ time t	est Tyj he app	oe sho raiser	ws each used CCC			• Req.	Jired Field
Part search requi	ests Version Reco	rd Date	Apprais	erld R	equest Type		ONE	Estima ts for t	ting to	request	Ra	Sius Z	one Nan	-
80129733 E	E01 Mon, 18 Jan 2016 09:11	AM CST	0362523	ONLINE		39571	Pai	13 101 1	ne est	mate.		75mi South	ern	~
80101594 E	201 Sun, 17 Jan 2016 05:23	PM CST	0362523	ONLINE		39571						75mi South	ern	
80101586 8	E01 Sun, 17 Jan 2016 05:21	PM CST	0362523	ONLINE		39571	2009 CHEV	HP	IR LS			75mi Southe	ern	~
					He we Page 1	of 1						v	fiew 1 - 7	of 7
Export Locate Parts	_	_		_										Print -
Remove Excluder	d Supplier	Supplier Statu	s Part Type		Part Description		Part #	Price\$	Quote#	Expiration Dt	Rank	Delive	ry St	lock Qity
Recommended	KEYSTONE - THEODON	Proferred	Aftermarket	RT Headlamp assy w/c	special pkg.		GM2503262N	137	4819502	1 2016-03-03 08:11:4		1*	1	^
Recommended	KEYSTONE - THEODORE, AL			NT	special pkg.		GM2503262C	153	4819502	1 2016-03-03 08:11:4		2	2	
Recommended	National Autobody Parts Shi	Mork th	ic chock	havia	special pkg.		GM2503262C	158				4	2	
Recommended	National Autobody Parts Shi	mark th	IS CHECK		special pkg.		GM2503262NSF	158				4	2	
Excluded	National Autobody Parts Shi	hide ex	xcluded	parts	special pkg.		GM2503262						2	
Excluded	All Star Auto Lights - Florida	from the	respons	e view.	special pkg.		206765009	Page 1	throug	h the list	of parts	;	1	
Excluded	All Star Auto Lights - Florida				special pkg.		3351140LAC1	retu	rned f	or this re	quest.		1	
Excluded	All Star Auto Lights - Florida	Approved	Aftermarket	RT Headlamp assy w/c	special pkg.		3351140RAC1				•••••		1	
Excluded	UCC-New World AB Parts-BATO	N.R. Approved	Aftermarket	RT Headlamp assy with	special pkg.		GM2503262					10	1	Cata
Excluded	1001 Best Autolite Dist.	Approved	Aftermarket	RT Headlamp assy w/o	special pkg.	_	GM254	128.27				11	2	~
													-	>
					Page 1 of 1	200	1					View 1	1 - 155 of	155

Step	Action
5	To rearrange or remove any columns in the Part search requests and Locate Parts tables, click the gear icon in the bottom left of the respective menus. This will bring up the view customization screens. Use the navigation arrows to move an item up or down the list. Moving it up the list will shift the column to the left, moving down shifts it to the right. Click the minus sign in the list of Selected Fields to remove a field from the list of displayed or click on the plus sign in the list of Available Fields to bring it back. Any changes to the width of the column will also be saved. These preferences are account-specific. They will only affect the account of the user that has made the changes.

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# Job Aid: View Parts Response, Continued

#### Viewing a Parts Response, continued

Part search rec	quests					
Request Id 🚖		Record Date		Request Type	Appra	iser Id Delive
25062664	Thu, 10 Mar	2016 01:17 PM CST		ONLINE	MB111	15202
25061365	Thu, 10 Mar	2016 01:16 PM CST		ONLINE	MB111	15202
25061328	Thu, 10 Mar	2016 01:16 PM CST		ONLINE	MB111	15202
Ex et Locate et s Par Sule	e	Use + or - to view. Use field	o add o arrows s to rea	r remove fields from s or drag-and-drop arrange order		1
Remove Ex	led 🗌	Available Fields	Y	Selected Fields		
Line:2 Part #	9463 0	Stock Qty	+	Part #	^	
Recommended	$\backslash \backslash $	Expiration Dt	+	Veh Year		Head air bag rear
Recommended	$\setminus$	Parts Rule Message	+	Veh Model Name	-	Head air bag rear
Recommended		Parts Program	+	Part Type	-	Head air bag rear
Recommended		Brand	+	Parts RuleRemove Excluded Supplier	_	Head air bag rear
Recommended	لم _			Supplier Status	_	Head air bag rear
Recommended	(			Part Description		neau an bay rear
Recommended		Click to		Dolivon/ Dave		Head air bag rear
Excluded	C	ustomize the		Ok	Cancel	Head air bag rear
Excluded		default view				Head air bag rear
E Line:2 Part	59488		bracket			
					-	
* 6 ×						